



SELPA Governance Council Meeting

**San Luis Obispo
County SELPA**
8005 Morro Road
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Dr. Amber Gallagher
Executive Director,
SELPA

Dr. Jim Brescia
Chair, Superintendent,
San Luis Obispo
County Office of
Education

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Pleasant Valley JUESD
San Luis Coastal USD
SLO County Office of
Education
San Miguel JUSD
Shandon JUSD
Templeton USD

INCLUDE-INSPIRE- ENGAGE

AGENDA

August 16, 2024

10:00 am - 11:00 am

Springhill Suites, 900 El Camino Real, Atascadero, CA 93422

Pleasant Valley Joint Union Elementary School
2025 Ranchita Canyon Road, San Miguel, CA 93451

Shandon Unified School District
101 South First Street Box 79, Shandon, CA 93461

Online Zoom Meeting

<https://slocoe-org.zoom.us/j/94726241721?pwd=tqrB2PrTaA9mD97fH5Kr068ShwR4Co.1>

Meeting ID: 947 2624 1721

Passcode: 232332

Phone Number to Join Zoom Meeting:

Dial: 1(669)900-9128

If you would like to make a public comment, you may present a public comment in-person or via email. If presenting a comment via email, please email info@sloselipa.org with the subject and comment 24-hours prior to the SELPA Governance meeting. Comments should be no longer than 450 words (equivalent to 3 speaking minutes). Comments will be read in the order received during the public comment period applicable. This meeting will be recorded.

[Click here to submit Comment Prior to Meeting](#)

1.0 Call Public Session to Order

Dr. Jim Brescia, Superintendent, San Luis Obispo County Office of Education

SELPA Governing Council Members:

Mr. Jeff Cadwallader, Director, Almond Acres Charter
Mr. Tom Butler, Superintendent, Atascadero USD
Ms. Julie Turk, Director, Bellevue-Santa Fe Charter
Ms. Jennifer Gaviola, Superintendent, Cayucos ESD
Ms. Jill Southern, Superintendent, Coast USD
Dr. Paul Fawcett, Superintendent, Lucia Mar USD
Ms. Jennifer Loftus, Superintendent, Paso Robles JUSD
Ms. Wendy Nielsen, Superintendent, Pleasant Valley JUESD
Dr. Eric Prater, Superintendent, San Luis Coastal USD
Ms. Karen Grandoli, Superintendent, San Miguel JUSD
Dr. Kristina Benson, Superintendent, Shandon JUSD
Dr. Jim Brescia, Superintendent, County Office of Education
Dr. Edd Bond, Superintendent, Templeton USD

San Luis Obispo SELPA Staff:

Dr. Amber Gallagher, Executive Director



SELPA Governance Council Meeting

2.0 Establishment of Quorum

3.0 Consent Agenda *(Members may remove items from Consent Agenda)*

3.1 Approval of Minutes from May 10, 2024

3.2 Approval of Agenda for August 16, 2024

4.0 Public Comment

Government Code 54954.3 provides that, before or during the Governing Council's consideration of an item, the public may address the Governing Council directly on any item of interest that is within the Governing Council's purview, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by Government Code 54954.2(b).

5.0 Action Items

5.1 SLO SELPA Goals, 24/25

SELPA Goals and priorities will be reviewed for the 24/25 school year with requested approval.

5.2 SLO SELPA Funding Allocation Plan, 24/25

The 2024-2025 Funding Allocation Plan, along with items for annual review, has been updated and will be presented for approval.

5.3 Behavioral Emergency Report

The SELPA, in collaboration with the Special Education Operations Committee (SEOC), recommends revisions to the behavioral emergency report used countywide when emergency interventions are employed to support student safety.

5.4 SLO SELPA Procedures: Special Education Placement

The SELPA, in collaboration with the Special Education Operations Committee (SEOC), recommends revisions to the SELPA Procedure of Special Education Placement, which includes an updated process for accessing regionalized program placements.

5.5 Memorandum of Understanding for Provider/Consumer Relationships Including Regional Program Placements

The SELPA, in collaboration with the Special Education Operations Committee (SEOC), recommends revisions to the Provider/Consumer MOU used when a student receives special education services outside of the District of Special Education Accountability.

6.0 SELPA Executive Director's Report

Information, communication, and reports will be presented by the SELPA Executive Director



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7.0 Board Member Comments

Each member of the Governing Council may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and no action shall be taken unless listed on a subsequent agenda.

8.0 Future Planning

8.1 Next Meeting Date: September 20, 2024

9.0 Adjournment

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SELPA Governance Council Meeting

Annotation – Agenda Items 3.1 & 3.2 Governing Council August 16, 2024

Agenda Item

- 3.1 Approval of Minutes from May 10, 2024
- 3.2 Approval of Agenda for August 16, 2024

Item Type

Consent Agenda

Summary of Key Issues

The minutes from the May 10, 2024 Governing Council and the agenda for the August 16, 2024 Governing Council are presented for adoption.

Summary of Previous Action

None.

Recommendation

The SELPA Executive Director recommends that the Governing Council approve the meeting minutes from May 10, 2024 and the meeting agenda for August 16, 2024.

Links to this Agenda Item

Approval of Minutes from [May 10, 2024](#)
Approval of Agenda for August 16, 2024



SELPA Governance Council Meeting

Annotation – Agenda Items 5.1 Governing Council August 16, 2024

Agenda Item

5.1 SLO SELPA Goals, 24/25

Item Type

Action

Summary of Key Issues

The SELPA Executive Director will present the proposed 2024-2025 SELPA goals and priorities. Goal areas include;

1. Continuous Improvement, Leadership Capacity, and Connection
2. Retention of Special Education Staff
3. Meaningful Partnership and Participation

Summary of Previous Action

None.

Recommendation

The SELPA Executive Director recommends approval of the 24-25 SELPA goals and priorities as presented.

Links to this Agenda Item

Draft of [SELPA Goals, 24/25](#)



SELPA Governance Council Meeting

Annotation – Agenda Items 5.2 Governing Council August 16, 2024

Agenda Item

5.2 SLO SELPA Funding Allocation Plan, 24/25

Item Type

Action

Summary of Key Issues

The Funding Allocation Plan (FAP) provides guidance to LEAs about funding and expenses related to special education. Revisions to the 24-25 FAP are presented for approval.

Changes Include:

- Update of all projected revenue and expenditures by 1.07% COLA
- Adjustment of Low Incidence Allocation by expected use
- Revised Out of Home Care Funds Allocation to separate 'savings' from base revenue
- Clarified language in NPS Pool regarding student/parent travel costs
- Clarified and standardized practices for ADA credit for regional program billing
- Added due date for final ISA invoices

Summary of Previous Action

An Annual Allocations Workgroup was held on April 29, 2024. The workgroup had representation from large and small LEAs with both program and fiscal staff.

Recommendation

The SELPA Executive Director recommends approval of the Funding Allocation Plan and the specific allocations that are reviewed annually, for the 2024-25 school year.

Links to this Agenda Item

[Draft-Funding Allocation Plan \(FAP\) 2024-2025](#)

[Funding Allocation Annual Update Items](#)



SELPA Governance Council Meeting

Annotation – Agenda Items 5.3 Governing Council August 16, 2024

Agenda Item

5.3 Behavioral Emergency Report

Item Type

Action

Summary of Key Issues

The Behavior Emergency Report (BER) is completed and maintained in a student's educational file when an emergency intervention is used or serious property damage occurs. The Special Education Operations Committee (SEOC) engaged in revisions to the BER during Spring 2024. Revisions include alignment to CDE compliance and monitoring as well as Crisis Prevention Institute best practices.

Summary of Previous Action

None.

Recommendation

The SELPA Director recommends approval of the revised Behavioral Emergency Report for use SELPA wide.

Links to this Agenda Item

[Draft Behavior Emergency Report](#)



SELPA Governance Council Meeting

Annotation – Agenda Items 5.4 Governing Council August 16, 2024

Agenda Item

5.4 SLO SELPA Procedures: Special Education Placement

Item Type

Action

Summary of Key Issues

The SLO SELPA Procedure, Special Education Placement, was revised during Spring 2024 to reflect a new process for regionalized program referral and placement. The Special Education Operations Committee (SEOC) engaged in the process revision during the 2023-2024 school year. The proposed process seeks to provide clarity, transparency, and best of fit to ensure equitable access and student success. Additionally, the revisions include alignment to CDE recommendations for compliance and monitoring.

Summary of Previous Action

The revision came from a SELPA Governance request in May 2023 to investigate and analyze the current continuum of regionalized program process, placement, capacity, and effectiveness.

Recommendation

The SELPA Director recommends approval of the SLO SELPA Procedure: Special Education Placement as revised.

Links to this Agenda Item

[Draft SELPA Procedure: Special Education Placement](#)



SELPA Governance Council Meeting

Annotation – Agenda Items 5.5 Governing Council August 16, 2024

Agenda Item

5.5 Memorandum of Understanding for Provider/Consumer Relationships Including Regional Program Placements

Item Type

Action

Summary of Key Issues

The Memorandum of Understanding for Provider/Consumer Relationships Including Regional Program Placements was revised during Spring 2024 with input and feedback from the Special Education Operations Committee (SEOC). Revisions included mirroring language to current best practices in the field and the creation of a new Individual Service Agreement template.

Summary of Previous Action

The MOU was first drafted and approved by the SELPA Governance in May 2021.

Recommendation

The SELPA Director recommends approval of the revised Memorandum of Understanding for Provider/Consumer Relationships Including Regional Program Placements.

Links to this Agenda Item

[Draft MOU](#)